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1 July 1958

MEMORANDUM FOR: Colonel White

SUBJECT : Delegation of DD/S Authority to Grant Waivers and
Constructive Credit for the Intelligence Orientation
Course

1. The attached proposed DD/S Notice No. 25-110-1 is submitted for
your approval.

2. [REDACTED] Entrance-On-Duty Training, requires that
all professional personnel in the Agency complete the Intelligence Orien-
tation Course. Deputy Directors are authorized to exempt categories of
personnel from required training or to waive the training in the case of
certain individuals.

3. The proposed notice which is attached would delegate to the Heads
of Career Services and Career Service Panels within the DD/S organization
the authority to grant waivers and constructive credit to individuals who
achieve a minimum specified score in the waiver test administered by the
Office of Training. The minimum score established by this notice is the
equivalent of the score which must be achieved by students who take the
course in order to complete it with a grade of "satisfactory". The aver-
age grade achieved by persons taking the course is only seven points higher
than that required for "satisfactory". This means that on "average" the
individual who can achieve only the minimum score which would be required
for waivers could be expected to score only seven points higher after
taking the course. These particular data apply to the Intelligence Phase
of the course, and I think it clear that the small increase in knowledge
which can be expected by the "average" student after taking the course, is
not sufficient to warrant the two weeks required for that phase of the
course. In the case of the Communism Phase the spread between "satisfactory"
and "average" is the same and I believe the same conclusions are warranted.

4. The proposed notice will not require that the Head of a Career Ser-
vice adopt this standard in the case of certain of his people who in his
judgment require a much higher level of information and comprehension in
order to do their particular work, e.g., in the case of the Office of Secu-
rity the group of people assigned to security evaluation require a very
sophisticated appreciation, understanding and knowledge of communism and
communist strategy, doctrines and tactics. The proposed notice will pro-
vide ample leeway for Colonel Edwards to exercise his judgment with regard
to this group of his employees by fixing a higher score for them.

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Class. Changed to:	TG S C
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By:	28

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5. The proposed notice does not authorize Heads of Career Services to exempt employees from the training based upon occupational grouping or the character of assignments nor to individuals who fail to achieve the specified minimum in the waiver test. In either of these cases the DD/S retains the sole authority to approve.

6. Distribution of the proposed notice will be made to the Heads of the DD/S Career Services and Career Service Panels, Support Training Officers, Special Support Assistant to the Deputy Director (Support) and Chiefs of Support of the Area Divisions and the Senior Staffs of the Deputy Director (Plans).

7. The proposed notice has been coordinated with DD/S Training Officers and the Director of Training all of whom concurred in the proposed issuance.

8. It is recommended that you approve the attached DD/S Notice No. 25-110-1.

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Distribution:

- 0 - Col. White
- 1/- DD/S chrono
- ✓ 1 - DD/S subject
- 1 - DD/S reading